



एम एम आर डी सी
MMRDA

महा मुंबई मेट्रो संचलन
महामंडळ मर्यादित
(महाराष्ट्र सरकारचा उपक्रम)



Maha
Mumbai
Metro
Operation
Corporation

४ था मजला, नामट्ट्री इमारत, प्राधिकरणाच्या नवीन इमारतीजवळ, वांद्रे-कुर्ला संकुल, वांद्रे (पूर्व), मुंबई - ४०० ०५१ वेबसाईट : <https://mmrda.maharashtra.gov.in>

महामंडळामध्ये खालील नमूद पदे भरणेकरिता अर्ज मागविण्यात येत आहेत.

| अ. क्र. | पदांची नावे | एकुण पदे | निवडीची पद्धत |
|---------|-------------------------------|----------|-------------------------|
| १. | डायरेक्टर (ऑपरेशन) | ०१ | सरळसेवेने/प्रतिनियुक्ती |
| २. | डेप्युटी जनरल मॅनेजर (ऑपरेशन) | ०१ | सरळसेवेने/प्रतिनियुक्ती |

शासनाच्या / पीएसयु / रेल्वे / मेट्रो मध्ये कार्यरत अधिकाऱ्यांनी त्यांचे अर्ज त्यांचे कार्यालया मार्फत योग्य त्या मार्गाने पाठविण्यात यावेत. तसेच त्यांनी मुलाखतीच्या वेळी ना-हरकत प्रमाणपत्र (एनओसी) सादर करणे आवश्यक आहे.

वरील पदाला अर्ज करतेवेळी त्याबद्दलची विस्तृत जाहिरात, शैक्षणिक अर्हता, अनुभव, वेतन श्रेणी आणि सूचनांकरिता कृपया प्राधिकरणाच्या वेबसाईटला भेट द्या : <https://mmrda.maharashtra.gov.in> (Divisions-> Administration -> Recruitment). किंवा <https://www.mmmocl.co.in/careers.html> (Career Section).

अर्ज करण्याची शेवटची तारीख २२ जुलै, २०२१ असेल.

सही/-
(डि. के. शर्मा)
व्यवस्थापकीय संचालक
म.मु.मं.सं.म.म.

Fulrani

दिनांक : ०१ जुलै, २०२१



एम एम आर डी सी
MMRDA

**MAHA MUMBAI
METRO OPERATION
CORPORATION LTD**
(A Government of Maharashtra PSU)



Maha
Mumbai
Metro
Operation
Corporation

4th Floor, NaMTTRI Building, Adjoining New MMRDA Building, Bandra-Kurla Complex, Bandra (E), Mumbai - 400 051.
Website : <https://mmrda.maharashtra.gov.in>

The Applications are invited for filling the following posts:

| Sr. No. | Name of the posts | No. of Posts | Mode of Selection |
|---------|---------------------------------|--------------|------------------------|
| 1. | Director (Operation) | 01 | Selection / Deputation |
| 2. | Dy. General Manager (Operation) | 01 | Selection / Deputation |

Persons employed with Government / PSU's / Railway / Metro Corporation shall apply through proper channel and shall produce a 'No Objection Certificate' from their employers at the time of interview.

For the detailed advertisement, Eligibility, Qualifications and Experience, Pay Scales and other instructions for filling the above post, please visit MMRDA website : <https://mmrda.maharashtra.gov.in> (Divisions-> Administration->Recruitment). or <https://www.mmmocl.co.in/careers.html> (Career Section).

The last date for receipt of application is **22nd July, 2021.**

Sd/-
(D.K.SHARMA)
MANAGING DIRECTOR
MMMOCL

Fulrani

Date : 1st July, 2021.

MAHA MUMBAI METRO OPERATION CORPORATION LIMITED

Fourth Floor, NaMTTRI Building, Adjoining MMRDA New Administrative Building, Bandra-Kurla Complex, E- Block, Bandra (East), Mumbai- 400 051

No:

Date: 01.07.2021.

Name of the Post : **Director (Operation)**
Number of Posts : **One**
Date of Vacancy : **New Post**
Scale of the Post : **Rs. 1,44,200 – 2,18,200/- as per Pay Matrix S-30 of 7th Pay Commission along with other allowances / perks / perquisites as applicable.**

Post Profile:

- i. The candidate of the above post shall be a member of the BoD and will report to the Managing Director of the Corporation. He will be responsible for Operation & Safety of Metro Rail systems of the Company.
- ii. He will be responsible to independently carry out business of **Operation & Safety** and related functions of all Metro lines in the Mumbai Metropolitan Region (MMR).
- iii. He will be responsible to undertake Operation of Electrical vehicles / Feeder service vehicles linked with Metro Rail.
- iv. He will be responsible to carry out Planning, Identification, Development and Operation of all Non-fare box Revenue measures & Property Development and to construct or maintain or lease various facilities in relation to the transport system such as restaurants, refreshment rooms, cafeteria, rest rooms, book stalls, reading rooms, information centers, retail outlets, advertising and entertainment facilities or such other facilities, if any, required for the sustainability of the Metro running on long term basis; and to undertake, render, deliver, perform, provide all other ancillary allied services which is or may be necessary for operations of the Metro Railways on sustainable basis.

1. The responsibilities shall include:

- a) Operations of Metro Rail Sections opened for services.
- b) Operation of Electrical Vehicles/Feeder Service Vehicles linked with Metro Railways.
- c) Planning of recruitment and training of manpower in Operation, Commercial, Safety, Security.

- d) Interaction with the project wing for planning of new Metro lines.
- e) Safety of Operations and Safety Audits.
- f) Maximizing revenue through Non-Fare Box Collections, Advertisements and Property Development.
- g) Stability of financial health and viability of the Company.
- h) Maintaining quality of Metro Services including Punctuality, Safety, Energy efficiency of Operations.
- i) Benchmarking of Key Performance Indicators (KPI).
- j) Security of the passengers and systems including Compliance of SOPs and other guidelines issued by the Government from time to time.
- k) All Commercial matters including Sale of Tickets, Customer Care, Complaint /feedback Management System.
- l) Any other activity required for operation of Metro Railways Network.

2. Age Eligibility:

Maximum Age Limit is 61 years as on 01.07.2021.

3. Qualification & Experience:

Essential:

- i. The applicant should be an Engineering graduate of Electrical/ Mechanical/ Electronics/ Electronics & Telecommunication discipline -with good academic record from a recognized University/ Institution of repute. Preference will be given to candidates belonging to Indian Railway Service of Electrical Engineers (IRSEE) or Indian Railway Service of Mechanical Engineers (IRSME) or Indian Railway Service of Signal Engineers (IRSSE).
- ii. An applicant from Government or Public Sector Undertaking should have a minimum 25 years of experience in Group – A or equivalent Executive grade. Out of the above, minimum five years should be in one or more relevant areas as mentioned below:
 - a. Operation / Safety / Safety Upgradation Works of major Rail based transportation systems and other similar large scale multi-disciplinary systems in Urban Environment.
 - b. Operation of Metro / EMU in a large suburban system.
- iii. The candidate will be appointed on deputation/ selection basis.
- iv. The candidates from reputed private organizations having relevant experience and similar profile will also be considered.
- v. Applicants should be in the Pay Matrix Level S-27 (Level 13 of Central Government) or above of 7th Pay Commission of Government / PSUs or equivalent IDA Pay Scale or equivalent level in reputed private organization.
- vi. The applicant should have extensive experience of Operation/ Safety/ Safety Upgradation Works of Railway System in Indian Railways or Metro Railways.
- vii. The applicant should be conversant in interacting and dealing with Local Authority as well as related authorities in Central and State Government.
- viii. The pay of selected candidate from Government / PSUs shall be fixed on the basis of his / her last pay drawn subject to maximum in the Scale of the Pay.

ix. The retired Group 'A' officers of Railways or equivalent Executives of Metro Railways who are up to the age of 61 years and fulfill the qualification and experience criteria can also apply for the post. They shall be recruited on contract basis for a period of three years which shall be extendable up to the maximum age of 65 years. Their pay shall be fixed in the given pay scale based on their last pay drawn.

4. Duration of Appointment:

The appointment shall be for a period of Three years and further one time extension for a term of Two years can be given with the approval of Board of Directors of the Company.

Dy. General Manager (Operation)

Pay Scale: 15,600-39,100 (GP-7600) 7th PC: 78,800-2,09,200

Mode of Selection: Appointment shall be made by Selection or on deputation from Railway /Metro Railway, from amongst the candidate who possess the following: -

Qualification: The applicant should be a graduate of Electrical/ Mechanical/ Electronics/ Electronic & Telecommunication or other similar Engineering degree -with good academic record from a recognized University/ Institution of repute. Preference will be given to candidates belonging to Indian Railway Service of Electrical Engineers (IRSEE) or Indian Railway Service of Mechanical Engineers (IRSME) or Indian Railway Service of Signaling Engineers.

Experience: Minimum 7-year experience in Train Operation or Station Management or OCC/ Control Office Operation of Railway/ Metro Railway System.

Out of 7-year experience, minimum 3-years' experience should be at Executive level post in the serving organization.

Maximum Age limit: 45 years as on 1-7-2021. Age relaxation can be considered in deserving candidates.

General Conditions: -

1. Age, Qualification and Experience as on 01-07-2021 will be considered valid. Qualification acquired afterwards will not be considered.
2. Medical Standard as per Indian Railway Medical Manual.
3. Candidate should have knowledge of Marathi language. (Candidate should submit S.S.C. Examination certificate.). Otherwise, they have to pass Marathi examination as per Govt. of Maharashtra Notification dated 30. 12.1987.
4. As per Government Rule 4 "A" of the Government notification No.SRV-2000/CR(17/2000)/Twelve, dated 28th March, 2005, the Candidate should produce/submit an affidavit of having a small family.
5. Candidates are required to pass one of the certificate examinations of MS-CIT or CCC or O-level or A-level or B- level or C- level which is compulsorily additional qualification for all posts. Accordingly, he/ she should produce/submit a copy of the Certificate. If the candidate does not have such certificate, then he/ she should pass the said Certificate Examination within two years from the date of appointment according to the GOM's GAD, GR. No. Training 2000/C.R.61/2001/39, dated 19th March, 2003, failing which his/her services would be terminated with immediate effect without any communication.
6. The experience certificate of only full-time work will be considered. The experience of part time/honorarium service will not be considered.
7. The selection of the candidate is liable to be terminated /cancelled at any point of stage if the copies of certificate submitted by the candidate at the time of interview/selection or thereafter are found to be invalid, suspicious and/or incomplete.
8. Candidates will be shortlisted on the merit of each candidate with reference to number of applications received to the number of posts vacant. The candidate will be called for interview in 1:10 ratio if there is selection for one post and the candidates will be called for interview in 1:5 ratio if there is more than one post.
9. Waiting List will be prepared, if any, on the basis of Merit will be kept live for certain period depending on our requirement, however in any case, not beyond one year.
10. Recommendations and pressure for selection of candidates will not be entertained at any point of time. On the contrary, the said candidates who try to pressurize will be treated as ineligible for selection/appointment.

11. This company reserves its right either to cancel /postpone the entire procedure in accordance with the advertisement or to cancel / postpone the advertisement, without any justification.
12. For the detailed advertisement, Eligibility, Qualifications and Experience, Pay Scales, and other instructions for filling the above posts, please visit MMRDA website: <https://mmrda.maharashtra.gov.in> (Divisions → Administration → Recruitment)
13. No reservation for the isolated post as per GAD, GoM GR No. BCC1097प्र.क्र.20/97/16-ब दिनांक 21 सप्टेंबर, 1998.
14. Number of posts indicated in the advertisement may increase/decrease depending on our requirements. Accordingly, reservation to the posts will be changed. Decision of the Competent Authority will be final.
15. The candidates already employed in a Govt. sector, should compulsorily produce/submit/No objection certificate from the present employer, strictly as per the GRs in this regard.
16. Age/Qualification & Experience at the time of filling up of the application will be considered valid. Qualification /Experience acquired afterwards will not be taken into consideration.
17. Officers working in Central/ State/ Semi Govt, PSU, fulfilling the prescribed eligibility criteria, equivalent pay scale and grade pay can apply for the post on deputation through proper channel.
18. If suitable candidates are not found for a post, then the same will be filled up in lower scale by suitable candidates.
19. The number of vacancies and reservation for various Categories are provisional and likely to change as per the Government Policy Amended from time to time etc. Such a change will not be notified either in News Paper, on website or to the candidates.
20. The selected candidates for the post of DGM (Operation) have to submit a Surety & Training Bond as per the MMMOCL Rules, to serve MMMOCL for 3 years.
21. The application should be filled in the prescribed format.
22. The interested persons can send their applications along with scan attested copies of relevant documents (PDF only) on email mentioned as below:
 - a. Director(Operation) : recruitment.do@mmmocl.co.in
 - b. DGM (Operation) : recruitment.dgmo@mmmocl.co.in
23. **Hard copies of Application form will not be accepted. Application Forms only through email will be accepted.**
24. **The last date for receipt of application is 22.07.2021**

Date: 1st July 2021

(D. K. Sharma)

Place: Mumbai

MD, MMMOCL

MMMOCL APPLICATION FORMAT

To,

The Managing Director,

Maha Mumbai Metro (M3) Operation Corporation Ltd.

4th Floor, NaMTTRI Building, Adjoining New MMRDA Building,
Bandra-Kurla Complex, Bandra (E),

Mumbai - 400 051. Maharashtra.

Please affix
passport size
photograph
and sign across

TO BE FILLED IN BOLD ENGLISH CAPITAL LETTERS BY THE CANDIDATE ONLY

CANDIDATES ARE ADVISED TO FILL UP THE DETAILED INFORMATION IN THE PRESCRIBED FORMAT AND AT RELEVANT PLACE ONLY. NO SEPARATE SHEET ATTACHED WILL BE CONSIDERED.

| | | | | | | | | | | | |
|-----|--|--|--------------------------|--------------------------|--------------------------|--------------------------|---|--------------------------|--------------------------|--------------------------|--------------------------|
| 1. | Notification date | | | | | | | | | | |
| 2. | Name of the Post | | | | | | | | | | |
| 3. | Sr. No. of the Post | | | | | | | | | | |
| 4. | Mode of Selection (Please Tick) | Nomination <input type="checkbox"/> | | | | | Deputation <input type="checkbox"/> | | | | |
| 5. | Name of the Candidate | First Name | | | Middle Name | | | Surname | | | |
| | | | | | | | | | | | |
| 6. | Date of Birth (DD/MM/YYYY) | | | | | | | | | | |
| 7. | Age (as on date mentioned in notification) | Years | | | Months | | | Days | | | |
| | | | | | | | | | | | |
| 8. | Nationality | | | | | | | | | | |
| 9. | Gender (Male/Female) | | | | | | | | | | |
| 10. | Marital Status (Married / Unmarried) | | | | | | | | | | |
| 11. | Religion | | | | | | | | | | |
| 12. | Caste | | | | | | | | | | |
| 13. | Caste Category (Please Tick only one category) | OPEN | OBC | SC | ST | VJ-A | NT-B | NT-C | NT-D | SBC | EWS |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 14. | Caste certificate issued by Maharashtra State/Other State* | | | | | | | | | | |
| 15. | Applied for Horizontal Reservation (if any) | Women Reservation <input type="checkbox"/> | | | | | Person with Disability <input type="checkbox"/> | | | | |
| | | Meritorious Sports Person <input type="checkbox"/> | | | | | Orphan child <input type="checkbox"/> | | | | |
| 16. | Mobile Number | | | | | | | | | | |
| 17. | Alternate Mobile Number | | | | | | | | | | |
| 18. | Email ID | | | | | | | | | | |
| 19. | Correspondence Address | | | | | | | | | | |
| 20. | Permanent Address | | | | | | | | | | |

*Note – Candidate submitting Caste Certificate of other state will not be considered for reserved category posts.

21. Academic & Professional Qualifications acquired (As on date mentioned in notification):-

| Sr. No. | Academic & Professional Qualification | Year of Passing | Duration of course in years | Percentage /Grade | Board/University/Institute |
|---------|---------------------------------------|-----------------|-----------------------------|-------------------|----------------------------|
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |
| 5 | | | | | |

22. General & Job Specific work experience gained as under (As on date mentioned in notification):-

| Sr. No. | Name of organization | Designation /Position | Pay Band/CTC Rs. with pay scale under IDA/CDA | Nature of Duties performed | Period (DD/MM/YYYY) | | Total Experience | | | |
|---|----------------------|-----------------------|---|----------------------------|---------------------|----|------------------|--------|------|--|
| | | | | | From | To | Years | Months | Days | |
| 1 | | | | | | | | | | |
| 2 | | | | | | | | | | |
| 3 | | | | | | | | | | |
| 4 | | | | | | | | | | |
| 5 | | | | | | | | | | |
| 6 | | | | | | | | | | |
| 7 | | | | | | | | | | |
| 8 | | | | | | | | | | |
| Total Experience (Years-Months-Days) | | | | | | | | | | |
| Note - Need detailed information i.e. post held at each stage during the total tenure. For each post one separate row will be filled up in the above table. If space is not sufficient then separate sheet can be added. | | | | | | | | | | |

| | | |
|-----|---|----------|
| 23. | Whether appeared for interview in MMMOCL in past (if yes, mention the details of post applied for and date) | |
| 24. | Parent Organization Name, address, Phone No. & Competent Authority, | |
| 25. | Whether one copy of application has been sent to Parent Organization well in advance | YES / NO |
| 26. | Present Pay Scale with GP (details along with 6 th / 7 th Pay Commission and CDA/IDA/Other Scale, if any) or CTC (For private organization) | |
| 27. | Present Basic, GP with Designation held | |
| 28. | Present employer's name, address, phone number & Name of key person | |
| 29. | Whether Departmental Enquiry, if any is pending, proposed, initiated against you in last 10 years. | YES / NO |
| 30. | Whether your Parent Organization will relieve you in case if you are selected on Nomination/ Deputation? | YES / NO |
| | If so, the maximum period required for joining the duties on Nomination/deputation, by complying all necessary formalities | |
| 31. | Whether you have applied to Competent Authority for issue of NOC (in the format attached) | YES / NO |
| 32. | Whether you have applied to Competent Authority for issue of Last five years Performance Appraisal | YES / NO |
| 33. | Hobbies /Interests | 1. |
| | | 2. |
| | | 3. |
| 34. | Names of two reputed references except political and relatives preferably Gazetted Officers in the Class One rank | 1. |
| | | 2. |
| 35. | Date of return from earlier deputation & Name of organization, (in case of deputation candidates | |

36. Details of deputation during the entire service till date: -

| Sr. No | Name of the organization | Post held | Pay Scale | Period | | | Remarks, if any |
|--------|--------------------------|-----------|-----------|--------|----|-------|-----------------|
| | | | | From | To | Total | |
| 1. | | | | | | | |
| 2. | | | | | | | |

37. Enclosures in support of statement duly self-attested (Strike out whichever not applicable)

| Sr. No. | Details of attached documents | Attached (Please tick) | | No. of copies |
|--|--|------------------------|----|---------------|
| | | Yes | No | |
| 1. | Age Proof (Birth Certificate/SLC) | | | |
| 2. | Academic & Professional Qualifications (Passing certificate necessary) | | | |
| 3. | Experience Certificates of all organizations where worked. Experience certificate clearly showing field of experience as mentioned in notification. Vague experience certificate will not be considered. | | | |
| 4. | NOC issued by Parent Organization | | | |
| 5. | Caste Certificate & Caste Validity | | | |
| 6. | Current Organization Appointment Letter & Pay slip | | | |
| 7. | Other supporting documents | | | |
| Total number of copies attached | | | | |

DECLARATION:

I hereby declare that all the statements made by me in this application form are true and correct to the best of my knowledge and belief that nothing has been concealed or suppressed. I have enclosed necessary documents/certificates to this effect. I also understand that in case, any of my statements is found untrue during any stage of recruitment and thereafter. I shall be disqualified for the post applied for and I shall be liable for any penal action.

I have read the advertisement and the relevant GRs mentioned hereinabove and made aware myself about all the terms & conditions stipulated therein and affirm to abide by them. I affirm I fulfill the requisite criteria that that no any Departmental Enquiry is live/pending/proposed against me as on today. I further affirm that there are No Dues, No Legal Proceedings of any nature are pending against me as of date.

Date:**Place:**

Signature of candidate with name & date

(To be given on Company's letterhead)

Date:

To,
The Managing Director,

Maha Mumbai Metro (M3) Operation Corporation Ltd.
4th Floor, NaMTTRI Building, Adjoining New MMRDA
Building, Bandra-Kurla Complex, Bandra (E),
Mumbai - 400 051. Maharashtra

No Objection Certificate

This is to certify that Shri/Smt./Kumari_____is
Working in this_____office from_____to till date
as

_____ (post) in the pay scale of _____
_____ having present basic is Rs. _____ &
GP in Rs. _____ as per our official record, his/her date
of birth is

_____.

Further it is certified that he/she has applied for the post of
_____ in MMMOCL on deputation/nomination basis and
we found him/her is entitled to the said post as per prevailing norms of
deputation. He / She fulfills the qualification, experience and prescribed
criteria as specified in the advertisement as per recruitment rules for the
said post in MMMOCL.

We ensure that if he/she selected, we will spare the services of Shri/Smt./Kum. _____
_____ within 30 days.

We also certify that No Departmental Enquiry is pending, initiated,
proposed and he/she never been penalized in the last 5 years.

This NOC is issued on his/her request.

Place:

Date:

Authorized Signatory
Name

Company seal with address Phone
No/Email ID

DECLARATION FORM

(See Rule 4)

Shri/Smt./Kum. _____

Son/daughter/wife of Shri _____ Aged

_____ years, resident of _____

District _____ City _____

Do hereby declare as follows:

1) That I have filled my application for the post of

2) I have (Number) of living children as on today _____

Out of which No. of children born after 28 March 2005 is _____

Date of Birth of children who born after 28 March 2005 _____

3) I am aware that, if any total no. of living children is more than two due to the children born after 28th March 2006, I am liable to be disqualified for the same post.

Place:

Date :